



FHA Case Number Assignment Request

Complete this form in its entirety. Incomplete requests will delay the FHA Case Number being ordered. Email the request to Correspondent Support at acquisitions@lenderlive.com. You will receive an email notification that the case number assignment results have been uploaded into FHA Connection within 48 hours of submitting the request.

Please note: The FHA Case Number must be issued prior to the effective date of the appraisal, except for when the original appraisal was initially ordered for a conventional loan tht subsequently converted to an FHA loan.

REQUEST TYPE: _____

For Case Number Updates, complete the Company Information box and **ONLY** the fields to be updated.

COMPANY INFORMATION

Existing Case Number (if applicable): _____ Loan Number: _____
 Current Date: _____ Application Date: _____
 Company Name: _____
 Contact Name: _____ Phone Number: _____
 Email Address: _____ Fax Number: _____
 Company Tax ID Number: _____ Company NMLS Number: _____
 Loan Officer Name: _____ Loan Officer NMLS ID: _____

BORROWER INFORMATION

Property Address: _____ County: _____
 City: _____ State: _____ Zip: _____
 Borrower Name: _____
 Social Security Number: _____ Date of Birth: _____
 Co-borrower Name: _____
 Social Security Number: _____ Date of Birth: _____
 Co-borrower Name: _____
 Social Security Number: _____ Date of Birth: _____
 Co-borrower Name: _____
 Social Security Number: _____ Date of Birth: _____

LOAN INFORMATION

ADP Code: 703 Fixed Rate 729 Adjustable Rate 734 Condo – Fixed Rate
 774 Military Impact Area 792 VA CRV Conversion 731 Condo – Adjustable Rate
 Loan Term: 120 Months 180 Months 240 Months 300 Months 360 Months
 Buydown: Yes No
 Case Type: Purchase Refinance Cash Out Refinance
 Streamline Refi w/ Appraisal Streamline Refi w/ no Appraisal
 If Purchase, is this property being sold as a HUD Real Estate Owned property? Yes No
 If this is a HUD Real Estate Owned property, is the appraisal approved by HUD? Yes No
 If HUD Real Estate Owned or Prior FHA, provide FHA case number: _____

PROPERTY INFORMATION

Year Built: _____ Number of Units: _____ Building Status: _____
 Condominium: Yes No Site Condominium: Yes No
 If yes, provide the condominium name: _____
 PUD: Yes No

If this loan is being converted from VA to an FHA loan, please provide the following information:

NOV Expiration Date: _____ VA Case Number: _____
 Compliance Inspector (if applicable): _____ ID Number: _____

COMMENTS